

# Ana Carolina Rodrigues Alves

anarodriguesalves.com  
(539) 292 - 3937  
dsa.anacarol@gmail.com

## About

---

I am a dedicated student at Oral Roberts University, currently pursuing a double degree in Graphic Design and Cinema Media Arts. My passion for art, design, and cinema fuels my desire to create innovative and visually compelling narratives

## Education

---

**Oral Roberts University**  
2022 - Present

Bachelor in Fine Arts with Specialization in Graphic Design, Bachelor of Science in Cinema Media Arts

## Skills

---

Attention to detail, creativity, good communication, eager to learn, problem solving, multitasking, Adobe Creative Cloud

## Language

---

Portuguese	Fluent
English	Fluent
Spanish	Intermediary
Korean	Beginner

## Awards

---

**President's Honor Roll**  
Recognized for exceptional academic performance in the Fall semester of 2023

**Provost's Honor Roll**  
Included in the Provost's Honor Roll for the Spring semester of 2024

## Experience

---

**Media Equipment Office**  
Team Lead

August 2024 – Present

Organization of the Media Equipment Office to improve efficiency and quality. Supervise and train the Media Equipment Assistants in the Office. Responsible for the maintenance of equipment inventory. Provided technical support and troubleshooting for media equipment. Assisted students in checking in and out equipment used for university assignments

**Media Equipment Office**  
Equipment Assistant

September 2023 – May 2024

Assisted students in checking in and out equipment used for university assignments. Organized, cleaned, and stored all the equipment in the office, ensuring everything is ready to be used when necessary. Provided technical support and troubleshooting for media equipment

**NuZion Production**  
Production Assistant in Art – Prop PA

November 2023

Assisted the Art Department on a pitch trailer shooting. Dressed and organized the set, preparing and building an environment that suited the concept ideas for the scene. Collaborated with the production team to ensure the visual consistency of the set design

## Extracurricular Activities

---

**Peer of Success Coach – ORU**  
Peer of Success Coach

August 2023 – Present

Supported incoming freshmen in adapting to college life. Guided students through university processes, ensuring their academic success. Provided mentorship and advice on academic and personal challenges